

**MINUTES OF THE REGULAR MEETING  
OF THE  
FAIRFAX COUNTY ATHLETIC COUNCIL**

May 19, 2004

**ATTENDEES:**

Joseph E. Jozefczyk, Braddock District  
Harold Leff, Hunter Mill District  
Lula Bauer, Lee District  
Wesley M. Viilo, Jr., Mt. Vernon District  
Stephen McLaughlin, Providence District  
David Lacey, Sully District  
Elizabeth T. Bradsher, Member-At-Large  
Jeffrey E. Stein, Town of Clifton  
Jerry Carter, Town of Herndon  
Sam Althoff, Town of Vienna  
Rob Hahne, Alternate, Fairfax County Baseball/Softball Council  
Robert L. Panek, Fairfax County Girls' Fast Pitch Softball  
Sharon Sealock, Alternate, Fairfax County Adult Softball Council  
Tom Moore, Fairfax County Youth Basketball Council  
Rocky K. Styer, Alternate, Fairfax County Football Board of Comm.  
Deborah B. Honaker, Alternate, Fairfax County Soccer Advisory Council  
Tricia Johnson, Fairfax County Volleyball Council  
Sally Entlich, Fairfax County Women's Sports Programs  
George Lovelace, Fairfax County Park Authority  
Paul Jansen, Fairfax County School Board  
Amy Craig, Fairfax County School Board  
Patricia Franckewitz, Department of Community and Recreation Services  
Christopher Leonard, Department of Community and Recreation Services  
Karen Avvisato, Department of Community and Recreation Services  
Kristen Cigler, Department of Community and Recreation Services

**ABSENTEES:**

Roger Smith, Dranesville District  
Barbara R. Lowrey, Mason District  
J. Marcelo Gangotena, Diversity-At-Large  
Roger Sims, Fairfax County Baseball/Softball Council  
Carl Coan, Fairfax County Adult Softball Council  
Mark Meana, Fairfax County Football Board of Commissioners  
Bill Harvey, Fairfax County Lacrosse Council

**GUESTS:**

Teri Flynn, Risk Management, Department of Finance  
Roger Webb, Fairfax County Public Schools

**Meeting Opening** – Mr. Lacey called the meeting to order at 7:10 p.m. Roll call was taken. A quorum was present.

**Administrative Items** – Mr. McLaughlin moved to approve the April 21, 2004, minutes with the addendum of Mr. Nolan's note; seconded by Ms. Entlich. For the record, the e-mail vote was 14-0 for approval of the FCAC support of the Popes Head Site before the Planning Commission. This e-mail vote was taken by Mr. Nolan prior to the Planning Commission meeting and should be confirmed by the minutes since the Council did not take a vote on this subject at its last meeting.

**Presentations to Council** –

***Insurance Risk*** - Ms. Teri Flynn, Risk Management, Department of Finance, and Mr. Roger Webb, Fairfax County Public Schools, did a presentation and opened a discussion on county guidance that may be given to the sports councils on insurance risk and what the county does to minimize risk at fields and facilities. The county only does risk assessments when asked to do so. The county regularly schedules safety audits on over 500 pieces of their property in increments of 12, 18, and 24 months. Fairfax County Public Schools does an annual state audit, but individual schools can set their own schedule.

A general discussion indicated that more needs to be done possibly through the Adopt-a-Field program and better coordination with the county, the school system, and sports organizations to identify and resolve problems faster. Discussion continued on group insurance for sports organizations. It was suggested that a pool could be formed for better rates, especially with the adult sports. Department of Community and Recreation Services does not currently set any guidelines on the types or amounts of insurance, but does require it on the facility and field usage forms.

***Custodial Rates*** – Amy Craig and Paul Jansen, Fairfax County Public Schools, did a presentation on custodial rates and indicated that the rates will remain the same through 2005 at \$32 per hour. A discussion continued on custodial duties, which does not include cleanup for sports organizations. Some Council members indicated that custodians are hard to find when they are needed for legitimate reasons during after-hour programs. Discussion on the progress of the on-line scheduling program indicated that there are still a lot of last minute cancellations by school principals. Ms. Craig assured the Council that the new system, when operational, will help with this problem. She also stated that there will be an educational process for schools and sports organizations as well.

The concession policy continues to be violated. Only school boosters and PTAs can sell items on school property. All others must get permission, and 15% of their gross profit should go to schools. Sports camps and clinics need to schedule through CRS. Some of the clubs schedule a camp during their scheduled time which makes it different from an actual game or practice. Consensus of the Council is that the existing policy needs to be enforced.

The status of the artificial turf is still a mystery, and it is believed that the Fairfax County School Board will not allow it. There has not been a formal request for Rugby at this time. Intramural sports may be returning, which would create another strain on facilities.

### **Committee Reports**

***Gym Policy*** – Mr. Lacey said that the next meeting for this committee is next Wednesday. The committee is making progress and will have a draft for the June or July Council meeting.

***Bylaws/Sports Council Operating Guidelines*** – Mr. McLaughlin said that all the sports organization bylaws are being analyzed. Some items not covered in the current bylaws are: dispute resolutions; reviews for fairness and bias; and Conflict of Interest. He expects to have a draft in advance of the next Council meeting.

### **Matters of Interest**

***Board of Supervisors*** – None.

***Fairfax County School Board*** – None

***Fairfax County Park Authority*** – None

***Community and Recreation Services*** – Ms. Franckewitz announced that Kristen Cigler had been promoted, but she is still working for CRS. The user fee was discussed, and \$5.50 is the recommendation for the first year. Tournament fees are still being discussed. A discussion continued on fees and fairness to all groups. CRS considers the proposal the best compromise. The Council wants to raise tournament fees \$20 per team. A motion was made and seconded to accept Athletic Services Application Fee Policy with a change to increase tournament fees \$20 per team. Further discussion continued that this is unfair to some clubs that already have tournaments in progress, and some members felt that \$20 was too low. Mr. Lacey called the vote; motion carried with 11 aye and 3 nay votes.

**Adjournment** – On motion the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Jerry Carter  
Secretary